



## Q. REQUIRED WARRANTY & INSTALLATION CHECKLIST

**Please complete one form for each location**

**SIGN OWNER**

Company: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Store Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Store Number: \_\_\_\_\_  
 Sign Phone No.: \_\_\_\_\_  
 (if applicable)

**INSTALLER**

Company: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Blair M#: \_\_\_\_\_

**CONFIRM THE FOLLOWING ITEMS AS COMPLETED. Email or fax completed checklist, invoice, and photos to initiate the warranty. Send to LEDWarranty@blaircompanies.com or fax to 814-949-8293, Attn: LED Warranty.**

- Sign Mounting: *Please check with the owner or general contractor for any changes to the sign placement, height, or orientation before proceeding. Report any discrepancy from the plans.*
- Receipt of all required parts (sign, control box, keypad and radios)
- Receipt of all documents:
  - Instruction Manual (on web)
  - Operator Instruction Manual
  - Installation instructions for MID
- Upon completion of the installation, all manuals left with store manager or owner AND the site was trained on using the terminal box/key pad.
- Proper installation of all the following components is in accordance with Blair Companies' Installation Guide to assure that each component is operating properly. *(Please make note of any problems/resolutions on a separate sheet of paper and submit with this checklist.)*
  - Control Box
  - Terminal Box (key pad)
  - LED Digits
  - Grounding
  - POS Software & Cables (if applicable)
  - Sign/Panel mounting (if applicable)
  - Secondary Communication Cables - mounted 4 to 5 feet from ground level
  - Radios – Exterior radio mounted to exterior of sign; interior radio in line of site and away from potential electronic interference. All antennas located at least 2.5' away from other radio antennas.
- Each set of number modules is fully tested and operational.
- After installation, please send photos, invoice, and this form to Blair Companies. Photos must include the following:
  - **Control Box** – How & Where the control box is mounted with silicone around the lid
  - **Digit Cables** - Each Face showing back of plugs silconed
  - **Grounding Rod** – Interior or Exterior
  - **Radio in Store** – Must be in clear line of the sign. Mounted up or down **NOT** sideways or under cabinet
  - **Radio on Sign** – Antenna must be mounted on exterior of sign up or down **NOT** sideways
  - **Secondary Communications** – Must be mounted 4-5' off ground
  - **Top of Sign** – Taken from Interior or Exterior showing sign is sealed and weatherized
  - **Faces of Sign** – Showing LEDs are lighting on both sides of sign with **NO** outages. Photo needs to be taken from a distance of 5X height of display

**INSTALLER:** By signing, I agree that the sign described at the location above was installed according to the guidelines and that all items on the above checklist were completed. I understand that failure to perform any of the items on the checklist or to install per instructions will result in Installer liability. I also understand that in the event that additional work is required to properly install the sign, all incurred costs will be at my expense.

Installer Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date of Install: \_\_\_\_\_

**STORE MANAGER / OWNER:** By signing, I agree that the installation of the sign described at the location above was demonstrated by the installer to be functioning correctly. The installer has reviewed the Installation Checklist with me and I agree that the installer has completed all items in accordance with the checklist.

Owner Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

## P. Completion Photo Guidelines

The following photos are necessary to verify proper installation and operation of the system. Note that digital cameras can capture images that may not reflect what is perceived by the human eye, particularly the LED display. This includes brightness/dimness or splotchy LED patterns. Take 2-3 photos of each required view, and check the picture on the camera to verify it reflects actual sign display. Camera settings like exposure setting may need to be increased to accurately portray the situation.

Email photos, along with job number/information to [LEDWarranty@blaircompanies.com](mailto:LEDWarranty@blaircompanies.com)

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### Sample photos



Control Box

Digit Cables



Top of Sign

Face – Side 1



Grounding Rod

Radio in Store

Secondary Communication



Face –Side 2

Radio on Sign

Radio on Sign